Using your iPad or iPhone with Scopia

If you would like to use your iPad or iPhone to join your class “e-meetings”, please follow the steps below to set up your device. If you have questions or need any additional assistance, please email dets-support@umd.edu.

1. To begin, go to the “App Store” and search for “Scopia Mobile”. Choose the appropriate version for your device (iPad or iPhone), and install the application. Once installed you will see a new icon similar to the illustration.

   Touch the icon to launch the Scopia Mobile application.

2. When the Scopia Mobile application starts, you will see a screen similar to this image. To set up the application for use, you will first want to touch the “settings” icon at the bottom right of the “Welcome” window. This will bring you to a new window that asks for the following information:

   Scopia Desktop Server Login Credentials (username and password)

   *You may be automatically directed to the “settings” screen upon launching the application for the first time.
3. Use the following information for the Scopia Mobile application:

Scopia Desktop Server =
http://emeeting.eng.umd.edu

Login Credentials =
Leave BOTH FIELDS BLANK.
(If you enter any information in the login credentials, you will not be able to connect to the system.)

After entering this information, press “Done”.

4. You will be brought back to the Welcome Screen. Here you will want to enter the meeting ID of your class (see image above, #2). This is the same meeting ID for both mobile and “non-mobile” devices.

Example: 60662

Click the “Connect” button. You will see a welcome screen similar to this image ->.

5. Once connected to the meeting, you will be able to see and hear other participants in the e-meeting.

At the top right, you have several controls – Video, Participants, Settings, Dial Pad, and Statistics. Click on each of the icons to make changes to your setup, and view participants, etc.
6. At the top left of your screen; you have two buttons – Disconnect, and Mute. To mute your microphones press the mute button. This button toggles - press it again to un-mute your microphone. To disconnect from the meeting, press disconnect.

7. To change the viewing layout, touch the screen and hold for a few seconds. A new menu appears at the bottom of the screen. Here you can set up your display layout preferences.

8. If you want to change cameras, or display your own local video, this can be done by touching the camera icon at the top right of the window.

**Important Note:**

You will NOT be able to start an e-meeting with a mobile device. The mobile application only allows you to join an existing conference; therefore if you are the first person trying to join the e-meeting room, you will receive an error. Please just wait a few minutes and try again. Once there is another participant in the e-meeting room, you will then be able to join.